

## **ADDENDUM NO. 1**

**NAME: Request for Proposals for Legal Services - RFP No. TNH 102-2014**

**DATE: April 15, 2014**

**TO: All Prospective Proposers**

This amendment is being issued in response to questions asked of the Town in regard to the RFP:

- 1. Q. In section II – Nature of Services Required, subsection A – General, paragraph #5 on page 3 of the RFP, would you please clarify if “labor and employment matters” includes the negotiation of labor agreements along with the other items listed.**

**A.** The current Collective Bargaining Agreement extends through 2016. While proposers are free to include pricing for such services, there is no immediate need for them.
- 2. Q. May the required information mentioned under item “ iii. Technical Proposal” on page 8, including biographies, experience, practice areas, and specific matters handled, can be set forth on attachments or in separate sections of our proposal, or whether that information is expected to be incorporated in the “letter of transmittal”?**

**A.** Such information may be included in the letter of transmittal or in any other portion of the response.

**The “ADDENDUM NO. 1 RECEIPT ACKNOWLEDGEMENT FORM” on the last page of this Addendum NO. 1 must be signed and dated in the spaces provided and submitted with your Proposal. All Proposers must submit this form with its Proposal regardless of the content contained in each Addendum.**

**ADDENDUM NO.1 RECEIPT ACKNOWLEDGEMENT FORM**

**REQUEST FOR PROPOSALS FOR LEGAL SERVICES – RFP No. TNH102-2013**

**By signing this Acknowledgement and submitting same with its Proposal submission, the undersigned Proposer acknowledges receipt of this Addendum No. 1. Proposer further acknowledges that it has read and reviewed the information contained herein, understands same, and that its questions, if any presented, have been answered satisfactorily. Proposer agrees that it shall incorporate/consider the information contained in this Addendum No. 1 in preparing and providing its proposal price. In addition, this Addendum No.1 Receipt Acknowledgement Form must be signed and dated and attached to the proposal submittal.**

Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Proposer Acknowledgement Date: \_\_\_\_\_

Print & Sign Company Principal Name & Title: \_\_\_\_\_

\_\_\_\_\_